



WASHOE COUNTY

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Other	<input type="checkbox"/>

STAFF REPORT

BOARD MEETING DATE: August 9, 2016

DATE: July 18, 2016

TO: Board of County Commissioners

FROM: Leslie Williams, Administrative Assistant II
328-2602, lemwilliams@washoecounty.us

THROUGH: Kevin Schiller, Assistant County Manager
328-2008, kschiller@washoecounty.us

SUBJECT: Recommendation to approve an amendment to a one-year support grant agreement in the amount of [\$488,382] for a total amount of [\$1,124,718] with the nonprofit, Catholic Charities of Northern Nevada, retroactive from July 1, 2015 to June 30, 2016 in support of the senior nutrition program, including congregate and Meals on Wheels services, in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency and approve necessary resolution for same. (All Commission Districts)

SUMMARY

The Department recommends that the Board of County Commissioners approve an amendment to a one-year support grant agreement in the amount of [\$488,382] for a total amount of [\$1,124,718] with the nonprofit, Catholic Charities of Northern Nevada, retroactive from July 1, 2015 to June 30, 2016 in support of the senior nutrition program, including congregate and Meals on Wheels services, in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency and approve necessary resolution for same.

Strategic Objective Supported by this item: Safe, Secure and Healthy Communities

PREVIOUS ACTION

April 21, 2015: the Board of County Commissioners (BCC) authorized the Department of Senior Services to begin negotiations with Catholic Charities of Northern Nevada for the operations of the Senior Nutrition Programs, including congregate and "Meals on Wheels" services in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency.

June 23, 2015: The Board of County Commissioners approved a one-year support grant agreement in the amount of \$636,336 with the nonprofit, Catholic Charities of Northern Nevada, from July 1, 2015 to June 30, 2016 in support of the senior nutrition program, including congregate and Meals on Wheels services, in order to implement national best

practices and leverage the capacity of a non-profit nutrition services agency and approve necessary resolution for same.

BACKGROUND

Washoe County Senior Services, acting on behalf of Washoe County, is responsible for the operation of all facilities, administration of all funds received, including Federal, State and local grants, property tax, and voluntary donations, in conjunction with the Senior Nutrition Program.

The funds for the Senior Nutrition Program comes from a variety of sources: the Older Americans Act Title 111(c) for congregate and home delivered meal contracts through the State of Nevada Aging and Disability Services Division (ADSD); USDA/NSIP (United States Department of Agriculture/Nutrition Services Incentive Program) funding; local soup revenue; WIN (Waiver for Independent Nevadans) funding; program income, Storey County contract, donations, and matching funds for ADSD funds from the County Ad Valorem tax specifically set aside for senior programming and Indigent Funds.

The Federal requirements for the Senior Nutrition Program are that Washoe County provide and distribute one (1) meal per day per client, for two hundred and fifty (250) days per year, for an annual total of approximately 335,000 meals; approximately 113,400 of which shall be served in congregate settings and approximately 221,600 meals shall be home delivered. The menus must be designed and approved by a registered dietician to meet U.S. Department of Agriculture nutritional standards for older Americans. On February 28, 2011 the Board of County Commissioners awarded Invitation to Bid #2760-2011 for Food Management Services to Valley Services, Inc ("Valley"). Valley had been the provider of the food management services for the Washoe County Senior Nutrition Program, since 2011 operating one (1) base congregate site (1155 E. 9th Street, Reno, NV 89512), where the meals are prepared, served, and distributed to approximately eight (8) congregate satellite sites, and to approximately five hundred forty (540) homebound clients in the defined service area, at a rate of \$3.676 per meal. Extensions the Valley management contract were approved by the Board of County Commissioners in 2013, 2014 and 2015.

Although there are benefits to providing senior nutrition services through contracts, which is used in many communities throughout the US, it is not considered the best practice model. In fact, the Department provided the same number of meals per year from 1992 through 2012, in part because its for-profit sub-contractors are neither able to leverage local resources to expand a program nor able to develop new resources that could benefit the County and its senior residents.

On April 21, 2014 the Board of County Commissioners authorized the Department of Senior Services to begin negotiations with Catholic Charities of Northern Nevada for the operations of the Department's senior nutrition programs, including the congregate and "Meals on Wheels" services in order to implement national best practices and to leverage the capacity of a non-profit nutrition services agency. The negotiation with Catholic Charities of Northern Nevada will allow the Department to grant local funds as allowed to NRS 244.1505 "Expenditure of public money; grant of public money and donation of certain property to certain nonprofit organizations or governmental entities." This practice is used by other Washoe County agencies, including the Department of Social Services, under grant guidelines

adopted by the BCC, which meet federal requirements of the Office of Management and Budget (OMB).

Initially this grant agreement will continue the current programs operated by the Department. Long term strategies will support local fund raising for Nutrition Services and higher quality services, including conducting home safety assessments and daily home visits to homebound seniors. The Department of Social Services partnership with the Children's Cabinet shows the potential of this practice.

The Department has offered local non-profits the opportunity to bid on these Nutrition Services, but none other than Catholic Charities of Northern Nevada have submitted proposals. The Department Director has met with the management and boards of several non-profits to discuss this proposal beginning in 2008, but none other than Catholic Charities of Northern Nevada has expressed interest.

Catholic Charities of Northern Nevada's (CCNN) Executive Director and Governing Board are committed to meeting the needs of Washoe County seniors. Their sister agency, Catholic Charities of Southern Nevada (CCSN) has successfully operated "meals on wheels" for seniors in Clark County, Nevada for many years under the same federal and state regulations that the Department will require of CCNN. CCSN has met with both CCNN and Department staff and has offered significant support for transition planning and daily operations, including the use of USDA certified menus prepared by CCSN's Registered Dietician.

This proposal matches national best practices recognized by the US Administration on Aging and the Meals on Wheels Association of America. For example, a "public-private partnership" is operated by Loaves and Fishes, Inc., a private non-profit in cooperation with local government in the Portland, Oregon metropolitan area. Loaves and Fishes has operated congregate and "meals on wheels" services since 1970. The partnership has allowed them to expand the number of meals served to vulnerable seniors through local and corporate fund raising, and created opportunities for innovative health and wellness services for seniors.

FISCAL IMPACT

Funds for amendment expenditures, which are provided from a variety of sources, are included in the adopted budget. The Funds are specifically allocated in the following accounts:

250511-710100	Nutrition-Nutrition Program
60307-710592	Indigent Fund -Nutrition Program
10165-710100	NSIP – Food Purchases
11300-710872	NSIP – Food Purchases

Funds are anticipated to be requested and approved for all future fiscal years applicable to agreement renewals.

RECOMMENDATION

It is recommended the Board of County Commissioners approve an amendment to a one-year support grant agreement in the amount of [\$488,382] for a total amount of [\$1,124,718] with

the nonprofit, Catholic Charities of Northern Nevada, retroactive from July 1, 2015 to June 30, 2016 in support of the senior nutrition program, including congregate and Meals on Wheels services, in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency and approve necessary resolution for same.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve an amendment to a one-year support grant agreement in the amount of [\$488,382] for a total amount of [\$1,124,718] with the nonprofit, Catholic Charities of Northern Nevada, retroactive from July 1, 2015 to June 30, 2016 in support of the senior nutrition program, including congregate and Meals on Wheels services, in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency and approve necessary resolution for same."

AMENDMENT #1 TO GRANT AGREEMENT SENIOR NUTRITION PROGRAM

THIS AMEMENDMENT #1 TO THE ORIGINAL GRANT AGREEMENT dated June 23, 2015 between the County of Washoe "County" and Catholic Charities of Northern Nevada "RECIPIENT" is made to amend Section 9.Compensation Sub-Section a. Payment to increase the grant amount by \$488,382 for a total amount of \$1,124,718. The amended section shall read:

During the term of this Agreement and subject to all terms and conditions set forth herein, the County shall reimburse Recipient up to \$1,124,718 (One Million One Hundred Twenty-Four Thousand Seven Hundred Eighteen Dollars).

ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL AGREEMENT AND PREVIOUS AMENDMENTS TO REMAIN UNCHANGED.

By: _____
Kitty K. Jung, Chair
Washoe County Commission

Date: _____

Recipient: Catholic Charities of Northern Nevada

By: _____
Peter Vogel
Chief Executive Officer

Date: _____

State of _____

County of _____

This instrument was acknowledged before
me on _____, 2016 by

Notary

RESOLUTION WASHOE COUNTY SENIOR NUTRITION PROGRAM

WHEREAS, since 1978, Washoe County through its Department of Senior Services has operated the Senior Nutrition Program, which has provided congregate and home delivered without charge to elderly persons in Washoe County, Nevada; and

WHEREAS, the purpose of the County's Senior Nutrition Program is to reduce hunger and food insecurity among older individuals; promote socialization of older individuals, promote the health and well-being of older individuals, and delay adverse health conditions for older individuals the Catholic Charities of Northern Nevada a non-profit organization; and

WHEREAS, on April 28, 2015 the Board of County Commissioners authorized the Department of Senior Services to begin negotiations with Catholic Charities of Northern Nevada for the operations of the Senior Nutrition Programs, including congregate and "Meals on Wheels" services in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency,

WHEREAS, Catholic Charities, a nonprofit corporation as defined in the Internal Revenue Code 501(c)(3), is willing and able to assume operation of the senior Nutrition Program; and

WHEREAS, NRS 244.1505 provides that the Board of County Commissioners may grant all or party of its money to a nonprofit organization created for religious, charitable or educational purposes to be used for any purpose which will provide a substantial benefit to the inhabitants of the county; and

WHEREAS, Washoe County shall grant Catholic Charities an amended amount of \$488,382 for a total of \$1,124,718 for the FY15/16 operation of the Senior Nutrition Program; and

WHEREAS, in consideration of receipt of this funding, Catholic Charities agrees to abide by the terms and conditions of a Grant Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Washoe County Board of Commissioners supports the availability of congregate and home delivered meals for the elderly and, acting through its Department of Senior Services, will maintain a partnership with the Catholic Charities of Northern Nevada; and

BE IT FURTHER RESOLVED, that the Washoe County Board of Commissioners grants to Catholic Charities the additional sum of \$488,382 for a total of \$1,124,718 pursuant to the terms of the grant Agreement to operate the Senior Nutrition Program.

Upon motion by Commissioner, _____, seconded by
Commissioner _____, the foregoing Resolution was passed and adopted
this ____ day of _____, 2016 by the following vote:

AYES: _____ NAYS: _____
ABSENT: _____ ABSTAIN: _____

**WASHOE COUNTY
BOARD OF COMMISSIONERS**

ATTEST:

Kitty K. Jung, Chair

CLERK